

# CUSTOMS & INLAND REVENUE SERVICE DE LA DOUANE ET DES CONTRIBUTIONS INDIRECTES

### How to determine the status of a suspense SAD

## **Summary instructions for Brokers**

The following summary instructions seeks to assist Brokers in determining the status of suspense SADs (including warehouse entries) in the ASYCUDA World (AW) system.

#### Note:

- i. Please refer to the relevant Flowcharts, Standard Operating Procedures and the Terms of Reference for guidance on the specific clearance process of concerned.
- ii. Users are encouraged to take note on the system messages and instructions to complete the procedure.
- iii. To access any reference table, press the F3 key.
- iv. To know the name of a field or button, place the mouse over it to see its name.

#### **Process:**

- 1. Go to ASYCUDA $\rightarrow$ Goods Clearance $\rightarrow$ Declaration $\rightarrow$ Previous Declaration $\rightarrow$ *<Right click>*Previous Declaration $\rightarrow$ Find.
- 2. Enter the relevant any criteria to find the required assessed previous SAD. Note: The list of SADs displayed in the Finder are restricted to the Declarant code linked to the user logged into the AW system
- 3. 'Right Click' on the required SAD and click 'View'.
- 4. The 'Gen. Seg.' tab displays the 'Expiry date', 'Remaining weight' and the 'Remaining Supplementary Unit' of the suspense SAD.

	2 Exporter SOUTH SEAS SHI SOUTH SEAS SHI SOUTH SEAS SHI SOUTH SEAS SHI SOUTH SEAS SHI SOUTH SEAS SHI SOUTH SEAS SHI AUSTRALLA 8 Consignee AU BON MARCHE PO BOX 64 PORT VILA VARIVAT 40 Declarant AU BON MARCHE P.O. BOX 64 PORT VILA	No. PPING PPING No. No.	113577		1 DEU IM 7 5 Items 2 Identific WH001	6 Nbr packag 1 cation of warel 4	VSEA VILA WHARF OFFICE Customs Reference C 13 A 11 es 7 Reference numble 2017 #2 house Expiry date 01/02/2018	01/02/2017 01/02/2017 r
Summary b	ynem							
Summary b	SH Code	Prec	Tsc	Initial weight	Initial	S.U.	Remaining weight	Remaining S.U.
Summary b	SH Code 22083020	Prec	Tsc 0000	Initial weight 10.000	Initial	s.u. 2,000.000	Remaining weight 5.000	Remaining S.U. 1,000.000



5. The "Items" tab displays the details of an item. The numbered tabs at the left hand side are the actual item numbers on the SAD.

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4	Previou	s decla	aration - I	tems													
3					Declaration Number	VILA C 7	,		2018								
3	and.	Marks and numbers - Containers No(s) - Number and kind Marks & no PARIS SHOPPING								Item	33 Commo 22041000	lity code	, 000			AL02	
	of goods	of packages Nbr & Kind 1 99									34 Cty. orig. Code 35 Gross mass (kg) AU 1,300.000					36 Prefer	1
					Enclosure; packed with above item						37 PROCEDU 7100	JRE 000	38 Ne1	t mass (I	<g) 1,300.000</g) 	39 Quota	
		Sparkling wine									40 Summary declaration / Previous document MIGRATION FROM A++						
-											41 Supplem LTR	1 Supplementary units CIF refe TR 1.000				erence unit 402	
											41bis Write-Off units						
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	taxes	IMD		402.000	40.000	160	0	IN	ID		402.000			40.000		160	0
		IEX		1.000	300.000	300	0	IE	x	_	1.000		300.000		300		0
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6. The "W.O.summary" tab at the Bottom tool bar menu displays the write-off summary of the suspense SAD.

End