How to move product(s) from one Warehouse to another

Summary instructions for Brokers

The following summary instructions seek to assist Brokers in moving product(s) from one warehouse to another using the ASYCUDA World (AW) system.

Note:

i.   Please refer to the relevant Flowcharts, Standard Operating Procedures and the Terms of Reference for guidance on the specific clearance process of concerned.

ii. Users are encouraged to take note on the system messages and instructions to complete the procedure.

iii. To access any reference table, press the F3 key.

iv. To know the name of a field or button, place the mouse over it to see its name.

Process:

1. Ensure that a 'Change of Ownership' of the product to the new Owner has been performed in the current Warehouse on the products to be transferred.

2. The important fields relating to moving a product from one warehouse to another are:
   - **Field 1** 'Model of Declaration'. Click the drop down menu and select IM7 or DE7 for domestic excise.
   - **Field 8** 'Consignee'. The Consignee code (new Owner) must be related to the warehouse' code in field 49.
   - **Field 33** 'Commodity Code' must be approved for the warehouse code in field 49 and that the 'Change of Ownership' has been performed.
     Note: If the HS Code has changed, the new HS Code can be captured instead. Refer to the documentation on '- How to exit a product from a Warehouse with a different HS Code'.
   - **Field 34** 'Country of origin - code' must be consistent with the country of origin of the item on the entry SAD.
   - **Field 37** 'Procedure Code'. Enter 7171 or 7474 for domestic excise.
   - **Box 38** 'Net mass' must be consistent to the weight of the product to be moved.
   - **Box 41** 'Supplementary Units' is the quantity to be moved into the new warehouse.

- **Box 44** Insert the previous warehouse code by selecting the warehouse code from the drop down menu:

44 Add. info Documents Produced Certificates and autho- rization	Licence No 0+0+0+0-0 A.D.		D.Val	D.Qty			LTR	2,000.000		1,000	code
								A.I. Code	45 Adjustment		
									1.000		
				▽	41bis Write-off units		46 Statistical value				
	WH0001	SOCIETE DE SERVICES PETROLIER		Additional warehouse code						86,660	
	WH0002	SOCIETE DE SERVICE PETROLIER				9 Identification of warehouse					
47 Calcul- ation of taxes	WH0003	ASCO MOTORS				WH0005			365		
	WH0004	AIR VANUATU									
	WH0005	VILA DISRIBUTION LTD									
	WH0006	MICROTECH									
	WH0007	VANUATU BREWING LTD									
	WH0008	PARIS SHOPPING				/	Date				

- **Field 49** 'Identification of warehouse' of the new warehouse and the 'Warehouse Time Delay'.

3. Complete the 'Previous document' tab.

S.A.D.	Val. Note	Asmt. Notice	Info. Page	Att. Doc.	Scan. Doc.	ASW Scan. Doc.	Previous document

4. Complete the rest of the SAD and if no errors are detected (or after any errors are corrected) assess the SAD by clicking on the 'Validate and assess' icon: ✔

- End